



**ACTION MINUTES**  
**Wilmer Community Development Corporation TYPE B**  
**Regular Meeting Tuesday, April 17, 2018 at 6:00 pm**

**CALL TO ORDER** - At 6:01 pm, President Shelia Petta called the meeting to order on April 17, 2018 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **J. Orr, S. Petta, R. Henry, L. Reese, and V. Pena**

Board Members Absent: **Board Members C. Madrigal and E. Pinola**

Others in Attendance: **Executive Director David Miracle and Administrative Assistant Sheana Stokes**

INVOCATION – led by **President S. Petta**

PLEDGE OF ALLEGIANCE – **The WCDC Type B Board Members led the Pledge of Allegiance.**

COMMUNITY INTEREST – **NBC 5 Dallas- Ft. Worth news feature- “City of Wilmer Poised for Major Growth” was highlighted.**

**\*6:10p Ms. Reese enters meeting**

**Type B President Petta mentioned that the City of Wilmer’s “Annual Spring Clean0 Up” is occurring this week, April 16-21<sup>st</sup>. Those that plan on disposing items will have to bring a photo ID, and there are some exemptions that will not be allowed on site for disposal.**

**ACTION ITEMS:**

**5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE MARCH 20, 2018 MEETING**

**Motion: President S. Petta made the motion to approve the Minutes from the March 20, 2018 meeting.**

**Second: Vice President V. Pena**

**Ayes: 5      Nays: 0      Motion carried unanimously**

**6. CONSIDER AND ACT REGARDING MARCH 2018 FINANCIAL STATEMENTS**

**Motion: Vice President V. Pena made the motion to approve the Financial Statements for March 2018.**

**Second: Board Member J. Orr**

**Ayes: 5      Nays: 0      Motion carried unanimously**

**7. DISCUSS AND CONSIDER REVISING THE ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE WCDC AND THE CITY OF WILMER**

**Motion: President Petta made the motion to approve and revise the Administrative Services Agreement by including the Profit and Loss Report to the financial records that have to be provided.**

**Second: Vice President V. Pena**

**Ayes: 4      Nays: 0      Board Member L. Reese abstained from voting**

**8. DISCUSS AND CONSIDER APPROVAL OF THE PRIME POINTE PLEASANT RUN ROAD LANDSCAPING PERFORMANCE AGREEMENT, TO BE SPLIT WITH TYPE A WEDC, BUDGET ACCOUNT 116227.**

**Motion: Vice President V. Pena made the motion to approve the Prime Pointe Pleasant Run Road Landscaping Performance Agreement; Split costs 50/50 with WEDC from Account # 116227 Other Infrastructure.**

**Second: Board Member R. Henry**

**Ayes: 5      Nays: 0      Motion carried unanimously**

**9. DISCUSS AND CONSIDER APPROVAL OF THE EXECUTIVE DIRECTOR AND OTHER BOARD/ COUNCIL MEMBERS TO ATTEND THE DALLAS LODGING SUMMIT, WED. APRIL 18, 2018 AT THE LORENZO HOTEL, DALLAS TX; TO SPLIT THE COST WITH WEDC, BUDGET ACCOUNT 118530**

**Motion: Board Member J. Orr made the motion to approve the Executive Director and other Board/Council Members to attend the Dallas Lodging Summit, April 18, 2018, and split the costs 50/50 with WEDC; from Account # 118530.**

**Second: Vice President V. Pena**

**Ayes: 5      Nays: 0      Motion carried unanimously**

**10. EXECUTIVE SESSION:**

THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B RESERVES THE RIGHT TO RECESS TO EXECUTIVE SESSION DURING THE COURSE OF THE MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY REGARDING ANY ITEM ON THE POSTED AGENDA AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

A. ADDITIONALLY, PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B WILL RECESS INTO EXECUTIVE SESSION, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

SECTION 551.071 GOVERNMENT CODE, CONSULTATION WITH ATTORNEY.

- PROJECT HOTEL

B. SECTION 551.087 GOVERNMENT CODE, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.

- PROJECT HOTEL

C. SECTION 551.072 GOVERNMENT CODE, DELIBERATION REGARDING REAL PROPERTY.

- PROJECT HOTEL

*Item Skipped; No action taken on this agenda item.*

**11. CONSIDER AND TAKE POSSIBLE ACTION FROM EXECUTIVE SESSION**

*No action taken on this agenda item.*

**12. DISCUSS AND TAKE POSSIBLE ACTION OF EXECUTIVE DIRECTOR'S REPORT**

*No action taken on this agenda item.*

**13. DISCUSS AND CONSIDER APPROVAL OF THE MIRACLE DEVELOPMENT SERVICES COMPANY GENERAL SERVICES AND CONSULTING AGREEMENT 2018-2019**

**Motion: Vice President V. Pena made the motion to approve the Miracle Development Services Company General Services and Consulting Agreement 2018-2019.**

**Second: Board Member J. Orr**

**Ayes: 5      Nays: 0      Motion carried unanimously**

**14. ADJOURN- President S. Petta adjourned the meeting at 7:17 p.m.**

**APPROVED:**

  
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**Shelia Petta, President**

**ATTEST:**

  
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**Sheana Stokes, Administrative Assistant**

