



**ACTION MINUTES
Wilmer Community Development Corporation TYPE B
Regular Meeting Tuesday, March 20, 2018 at 6:45 pm**

CALL TO ORDER - At 6:43 pm, President Shelia Petta called the meeting to order on March 20, 2018 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **J. Orr, E. Pinola, S. Petta, C. Madrigal, R. Henry and V. Pena**

Board Members Absent: **Board Member L. Reese**

Others in Attendance: **Executive Director David Miracle and Administrative Assistant Sheana Stokes**

INVOCATION – led by **Board Member E. Pinola**

PLEDGE OF ALLEGIANCE – **The WCDC Type B Board Members led the Pledge of Allegiance.**

COMMUNITY INTEREST – **Board Member Pinola highlighted that TXDOT has worked on the large puddle that continues to grow at the off-ramp across from Denny's. President Petta mentioned that she would report the big hole being reported to City Staff.**

ACTION ITEMS:

5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE FEBRUARY 20, 2018 MEETING

Motion: Board Member E. Pinola made the motion to approve the Minutes from the February 20, 2018 meeting.

Second: Vice President V. Pena

Ayes: 6 Nays: 0 Motion carried unanimously

6. CONSIDER AND ACT REGARDING JANUARY AND FEBRUARY 2018 FINANCIAL STATEMENTS

Motion: Board Member E. Pinola made the motion to approve the Financial Statements for January and February 2018.

Second: Board Member J. Orr

Ayes: 6 Nays: 0 Motion carried unanimously

7. DISCUSS AND CONSIDER APPROVAL OF THE NON-RECURRING INVOICE APPROVAL REQUEST POLICY

Motion: Board Member E. Pinola made the motion to approve the Non-Recurring Invoice Approval Policy

Second: Board Member J. Orr

Ayes: 6 Nays: 0 Motion carried unanimously

8. DISCUSS AND CONSIDER APPROVAL OF THE PRIME POINTE PLEASANT RUN ROAD LANDSCAPING PROPOSAL.

Motion: Board Member E. Pinola made the motion to approve the Prime Pointe Pleasant Run Road Landscaping Proposal; Split costs 50/50 with WEDC from Account # 116227 Other Infrastructure.

Second: Board Member J. Orr

Ayes: 6 Nays: 0 Motion carried unanimously

9. DISCUSS AND CONSIDER APPROVAL OF THE AVALANCHE CONSULTING, INC. AGREEMENT FOR PROFESSIONAL SERVICES TO COMPLETE A LABOR SHED STUDY FOR WILMER, TEXAS.

Motion: Board Member J. Orr made the motion to approve splitting the cost 50/50 with WEDC; from Account # 119995 Studies.

Second: Vice President V. Pena

Ayes: 6 Nays: 0 Motion carried unanimously

10. DISCUSS AND CONSIDER APPROVAL OF PARTICIPATING IN SITE SELECTION MAGAZIN'S ANNUAL ECONOMIC DEVELOPMENT AGENCY DIRECTORY; SPLITTING THE COST OF \$950 WITH WEDC – CHARGE TO MARKETING ACCOUNT 118533 AD DESIGN AND ADVERTISING

Motion: Vice President V. Pena J. Orr made the motion to approve participating in Site Selection's Magazine's Annual Economic Development Agency Directory; splitting the cost 50/50 with WEDC; from Account # 118533 Ad Design and Advertising.

Second: Board Member E. Pinola

Ayes: 6 Nays: 0 Motion carried unanimously

11. EXECUTIVE SESSION:

THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B RESERVES THE RIGHT TO RECESS TO EXECUTIVE SESSION DURING THE COURSE OF THE MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY REGARDING ANY ITEM ON THE POSTED AGENDA AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

A. ADDITIONALLY, PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B WILL RECESS INTO EXECUTIVE SESSION, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

SECTION 551.071 GOVERNMENT CODE, CONSULTATION WITH ATTORNEY.

- PROJECT HOTEL

B. SECTION 551.087 GOVERNMENT CODE, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.

- PROJECT HOTEL

C. SECTION 551.072 GOVERNMENT CODE, DELIBERATION REGARDING REAL PROPERTY.

- PROJECT HOTEL

Item Skipped; No action taken on this agenda item.

***7:25 Ms. Henry steps out of meeting**

***7:28 Ms. Henry returns to meeting**

12. CONSIDER AND TAKE POSSIBLE ACTION FROM EXECUTIVE SESSION

No action taken on this agenda item.

DISCUSSION ITEMS:

13. BUC-EE'S SITE INFORMATION

No action taken on this agenda item.

14. REVIEW AND POSSIBLE DISCUSSION OF EXECUTIVE DIRECTOR'S REPORT

No action taken on this agenda item.

14. ADJOURN- President S. Petta adjourned the meeting at 8:09 p.m.

APPROVED:



Shelia Petta, President

ATTEST:



Sheana Stokes, Administrative Assistant

