



ACTION MINUTES
Wilmer Community Development Corporation TYPE B
Regular Meeting Tuesday, July 17, 2018 at 6:00 pm

CALL TO ORDER - At 6:00 pm, President Shelia Petta called the meeting to order on September 18, 2018 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **R. Henry, J. J. Orr, S. Petta, L. Reese, and V. Pena**

Board Members Absent: **Board Members C. Madrigal and E. Pinola**

Others in Attendance: **Executive Director David Miracle and Administrative Assistant Sheana Stokes**

INVOCATION – led by **WCDC President S. Petta**

PLEDGE OF ALLEGIANCE – **The WCDC Type B Board Members led the Pledge of Allegiance.**

COMMUNITY INTEREST –

ACTION ITEMS:

5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE MAY 15, 2018 MEETING

Motion: President S. Petta made the motion to approve the Minutes from the May 15, 2018 meeting.

Second: Board Member L. Reese

Ayes: 5 Nays: 0 Motion carried unanimously

6. CONSIDER AND ACT REGARDING MAY 2018 FINANCIAL STATEMENTS

- a) Profit and Loss Budget vs. Actual Report Wilmer CDC
- b) Balance Sheet for May 31, 2018 for Wilmer CDC

No action taken on this agenda item.

7. CONSIDER RESOLUTION NO.18-0717 AUTHORIZING THE SIGNATURE OF MAYOR PRO TEM PETTA ON TWO CHECKS FEOM JUNE; REMOVING NARVA WALKER, ELIZABETH LOPEZ, AND DENNY WHEAT AS SIGNATORIES AND ADDING MAYOR PRO TEM PETTA AND CITY ADMINISTRATOR DR. CARRIE GORDON AS SIGNATORIES

Motion: Vice President Pena made the motion to approve Resolution No 18-017 Authorizing the signature on the checks from June, and removing Narva Walker, Elizabeth Lopez, and Denny Wheat as signatories, and adding Mayor Pro Tem Petta and City Administrator Dr. Carrie Gordon as signatories..

Second: Board Member J. Orr

Ayes: 5 Nays: 0 Motion carried unanimously

8. DISCUSS AND TAKE POSSIBLE ACTION ON THE 2018-2019 ANNUAL BUDGET

Motion: Board Member J. Orr made the motion to approve THE 2018-2019 Annual Budget with outlined corrections

Second: Vice President V. Pena

Ayes: 5 Nays: 0 Motion carried unanimously

9. DISCUSS AND CONSIDER THE EXECUTIVE DIRECTOR TO PARTICIPATE IN THE NTCAR EXPO WITH A \$1000.00 BOOTH; TRAVEL AND REGISTRATION COSTS TO BE SPLIT WITH THE WEDC TYPE A BOARD ACCOUNTS 111815 AND 116120 RESPECTIVELY.

Motion: President S. Petta made the motion to approve the Executive Director to attend the NTCAR Expo and obtain a booth if marketing materials can be obtained prior to the event.

Second: Vice President V. Pena

Ayes: 5 Nays: 0 Motion carried unanimously

10. CONSIDER DISCUSS AND TAKE POSSIBLE ACTION ON APPROVING THE REGISTRATION OF THE EXECUTIVE DIRECTOR, CITY ADMINISTRATOR, CITY ATTORNEY, WEDC/WCDC BOARD MEMBERS AND CITY COUNCIL MEMBERS TO ATTEND THE ECONOMIC DEVELOPMENT SALES TAX WORKSHOP IN RICHARDSON ON 9/28/18

Motion: Vice President V. Pena motioned to approve the registration of those that would like to attend the Economic Development Sales Tax Workshop at the Hyatt in Richardson, TX 9/28/18; splitting all associated costs with the WEDC Type A Board.

Second: Board Member L. Reese

Ayes: 5 Nays: 0 Motion carried unanimously

11. DISCUSS AND CONSIDER TAKING ACTION APPROVING THE MARKETING ASSOCIATE GENERAL SERVICES AGREEMENT FOR 2018-2019

Motion: Board Member J. Orr made the motion to approve the Marketing Associate's General Services Agreement for 2018-2019

Second: Board Member R. Henry

Ayes: 5 Nays: 0 Motion carried unanimously

12. EXECUTIVE SESSION:

THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B RESERVES THE RIGHT TO RECESS TO EXECUTIVE SESSION DURING THE COURSE OF THE MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY REGARDING ANY ITEM ON THE POSTED AGENDA AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

A. ADDITIONALLY, PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B WILL RECESS INTO EXECUTIVE SESSION, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

SECTION 551.071 GOVERNMENT CODE, CONSULTATION WITH ATTORNEY.

- PROJECT HOTEL
- PROJECT PHOENIX

B. SECTION 551.087 GOVERNMENT CODE, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.

- PROJECT HOTEL
- PROJECT PHOENIX

C. SECTION 551.072 GOVERNMENT CODE, DELIBERATION REGARDING REAL PROPERTY.

- PROJECT HOTEL
- PROJECT PHOENIX

Item Skipped; No action taken on this agenda item.

CONSIDER AND TAKE POSSIBLE ACTION FROM EXECUTIVE SESSION

No action taken on this agenda item.

DISCUSS AND TAKE POSSIBLE ACTION OF EXECUTIVE DIRECTOR'S REPORT

No action taken on this agenda item.

After Mr. Miracles concluded his report, President Petta highlighted that the WCDC Board should consider finding vendors and produce a "Board Member Kit" like the one presented to Balch Springs EDC's Board Members as they join. She detailed the items included in the bag. The Board Members agreed and shared the sentiment that the "kit" would be great.

11. ADJOURN- President S. Petta adjourned the meeting at 7:41 p.m.

APPROVED:



Shelia Petta, President

ATTEST:



Sheana Stokes, Administrative Assistant

