



ACTION MINUTES
Wilmer Community Development Corporation TYPE B
Regular Meeting Tuesday, March 21, 2017 at 6:00 pm

CALL TO ORDER - At 6:02 pm, Vice President Shelia Petta called the meeting to order on March 21, 2017 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **Madrigal, Petta, Pinola, Robinette, & Pena**

Board Members Absent: **President Chowdary**

Others in Attendance: **Executive Director David Miracle and Staff Liaison Sheana Stokes**

INVOCATION – led by **Board Member E. Pinola**

PLEDGE OF ALLEGIANCE – **The WCDC Type B Board Members led the Pledge of Allegiance.**

COMMUNITY INTEREST – Vice President S. Petta highlighted the City's upcoming Easter Egg Hunt on **April 8, 2017 at Cottonwood Park**. Petta also reminded the Board of the upcoming elections, and that their support is appreciated. Board Member Pena mentioned that the Friends of the Library will be having a Ribbon Cutting Ceremony at the E.M. Gilliam Library to highlight the library expansion.

ACTION ITEMS:

5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE JANUARY 17, 2017 MEETING.

Motion: Board Member Eric Pinola made the motion to approve the minutes from January 17, 2017 Meeting

Second: Board Member Victor Pena

Ayes: 5 Nays: 0 Motion carried unanimously

6. CONSIDER AND ACT REGARDING FEBRUARY 2017 FINANCIAL STATEMENTS.

- a) Y.T.D. Profit and Loss Budget vs. Actual Report for Wilmer CDC
- b) Monthly Profit and Loss Budget Report for Wilmer CDC
- c) Balance Sheet Month Ending February 28, 2017 Wilmer CDC
- d) Medline Spreadsheet

Motion: Board Member Victor Pena made the motion to approve the February 2017 Financial Statements with the exception that corrections are made to the mis-coded amounts reflected on the budget reports.

No action taken on Item d (Medline Spreadsheet) of the Financial Statements.

Second: Board Member Eric Pinola

Ayes: 5 Nays: 0 Motion carried unanimously

7. CONSIDER AND TAKE POSSIBLE ACTION REGARDING DFW MARKETING TEAM 2017 PROGRAM OF WORK

Motion: Board Member Victor Pena made the motion to approve all local Broker Tours and Marketing Events of the DFW Marketing Team 2017.

Second: Board Member Eric Pinola

Ayes: 5 Nays: 0 Motion carried unanimously

8. DISCUSS AND TAKE POSSIBLE ACTION ON PROPOSED CHANGES TO THE WILMER TAX ABATEMENT POLICY

No action taken on this agenda item

9. DISCUSS AND TAKE POSSIBLE ACTION ON APPROVING ONE-FOURTH OF THE INDUSTRY SPONSORSHIP AND DISPLAY BOARD AT THE BEST SOUTHWEST PARTNERSHIP R.E.D. SUMMIT ON 3/23/17

Motion: Board Member Eric Pinola made the motion to approve one- fourth of the costs associated with the Industry Sponsorship for the Best Southwest Partnership R.E.D. Summit on 3/23/17.

Second: Board Member Victor Pena

Ayes: 5 Nays: 0 Motion carried unanimously

10. DISCUSS AND TAKE POSSIBLE ACTION ON GIS WEBTECH SITE SELECTION WEB TOOLS

No action taken on this agenda item

11. DISCUSS AND TAKE POSSIBLE ACTION ON APPROVING MARKETING ALLIANCE TO UPDATE EDC WEBSITE PROGRAM SOFTWARE - \$550 TO BE SPLIT WITH WEDC TYPE A

Motion: Vice President Sheila Petta made the motion to approve EDC Website Program Software Update

Second: Board Member Eric Pinola

Ayes: 5 Nays: 0 Motion carried unanimously

12. DISCUSS AND TAKE POSSIBLE ACTION ON REGARDING T.E.D.C. MID-YEAR CONFERENCE 2017

Motion: Vice President Sheila Petta made the motion to approve EDC Director Miracle to attend the T.E.D.C. Mid- Year Conference and all associated Registration fees, to be split with the WEDC Type A Board

Second: Board Member Eric Pinola

Ayes: 5 Nays: 0 Motion carried unanimously

DISCUSSION ITEMS:

13. REVIEW AND POSSIBLE DISCUSSION REGARDING WDCDC TYPE B FISCAL 2016 FINANCIAL REPORT

No action taken on this agenda item

14. REVIEW AND POSSIBLE DISCUSSION OF WEB SITE/ EMAIL ACCOUNTS FOR BOARD MEMBERS

No action taken on this agenda item

15. DISCUSS MEDLINE PRESS RELEASE AND ITS DISTRIBUTION LIST.

No action taken on this agenda item

16. DISCUSS MAKITA PRESS RELEASE

No action taken on this agenda item

17. REVIEW AND POSSIBLE DISCUSSION OF EXECUTIVE DIRECTOR'S REPORT

No action taken on this agenda item

18. DISCUSS THE IEDC ETHICS POLICY

No action taken on this agenda item

19. DISCUSS AND TAKE POSSIBLE ACTION ON APPROVING THE 2017-2018 MIRACLE DEVELOPMENT SERVICES COMPANY CONSULTING FEE AND GENERAL SERVICES AGREEMENT

Motion: Vice President Sheila Petta made the motion to approve the 2017-2018 Miracle Development Services Company Consulting Fee and General Services Agreement

Second: Board Member Eric Pinola

Ayes: 5 Nays: 0 Motion carried unanimously

20. ADJOURN- Board Vice President Petta adjourned the meeting at 8:09 pm.

APPROVED:

ATTEST:



Shelia Petta, Vice President



Sheana Stokes, Administrative Assistant