



ACTION MINUTES
Wilmer Economic Development Corporation TYPE A
Regular Meeting Tuesday, November 7, 2017 at 6:00 pm

CALL TO ORDER - At 6:00 pm, President Casey Burgess called the meeting to order on November 7, 2017 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **Burgess, Madrigal, Wasserman, Mears, and Wealthy**

Board Members Absent: **All Members Present**

Others in Attendance: **Executive Director David Miracle, and Sheana Stokes Administrative Assistant**

INVOCATION – led by **Board Member E. Wealthy**

PLEDGE OF ALLEGIANCE – **The WEDC Type A Board Members led the Pledge of Allegiance**

COMMUNITY INTEREST –

ACTION ITEMS:

5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE SEPTEMBER 5, 2017 MEETING

Motion: Board Member Madrigal made the motion to accept the minutes from September 5, 2017.

Second: Board Member Wealthy

Ayes: 5 Nays: 0 Motion carried unanimously

6. CONSIDER AND ACT REGARDING JULY, AUGUST, SEPTEMBER, AND OCTOBER 2017 FINANCIAL STATEMENTS

- a.) Y.T.D. Profit and Loss Budget vs. Actual Report for Wilmer EDC
- b.) Balance Sheet for month ending July 31, 2017 for Wilmer EDC
- c.) Balance Sheet for month ending August 31, 2017 for Wilmer EDC
- d.) Balance Sheet for month ending September 30, 2017 for Wilmer EDC
- e.) Balance Sheet for month ending October 31, 2017 for Wilmer EDC

Motion: Board Member Madrigal made a motion to accept the July, August, September, and October 2017 Financial Statements

Second: Board Member Wasserman

Ayes: 4 Nays: 0 Motion carried unanimously **Board Member Wealthy did not vote*

7. ELECTION OF WEDC BOARD OFFICERS

Motion: Board Member Wasserman made a motion that Board Member Burgess remain President and Board Member Madrigal remain Vice President.

Second: Board Member Mears

Ayes: 4 Nays: 0 Motion carried unanimously **Board Member Wealthy did not vote*

8. DISCUSS AND TAKE POSSIBLE ACTION ON UPDATING THE RETAIL MARKETING ANALYSIS BY CATALYST COMMERCIAL- SPLIT COST OF \$225 WITH WCDC. (\$112.50)

Motion: Board Member Madrigal made a motion to approve updating the Retail Marketing Analysis by Catalyst Commercial and split the costs with WCDC

Second: Board Member Wasserman

Ayes: 4 Nays: 0 Motion carried unanimously **Board Member Wealthy did not vote*

9. DISCUSS AND TAKE POSSIBLE ACTION CONSIDERING APPROVING PURCHASE OF COLLATERAL MARKETING MATERIALS:

A. FLASH DRIVES

B. BANNERS

C. TABLECLOTH

D. POSTERS W/STANDS

E. WHERE TO STORE THE MATERIALS SECURELY WITH ACCESS ONLY BY EXECUTIVE DIRECTOR AND STAFF LIAISON

10. DISCUSS AND CONSIDER APPROVING ATTENDING THE ICSC TEXAS CONFERENCE AND DEAL MAKING EVENT, 11/8-11/10/17, DALLAS KAY BAILEY HUTCHINSON CONVENTION CENTER

- P3 PAVILION KIOSK - \$600, INCLUDES TWO BADGES
- OR, 10' X 10' BOOTH - \$595, PLUS EXECUTIVE DIRECTOR REGISTRATION OF \$295

Motion: Board Member Madrigal made a motion to pay half of the ICSC Texas Conference and Deal Making Event, and also WEDC approves up to \$1500 in marketing costs.

Second: Board Member Wasserman

Ayes: 4 Nays: 0 Motion carried unanimously **Board Member Wealthy did not vote*

11. DISCUSS AND CONSIDER APPROVING A 60-DAY EXTENSION OF WINNING DEVELOPMENT'S RETAIL/COMMERCIAL MARKETING SERVICES AGREEMENTS

Motion: Board Member Madrigal made the motion to approve extending the Retail/ Commercial Marketing Services Agreements with Winning Development

Second: Board Member Wasserman

Ayes: 4 Nays: 0 Motion carried unanimously **Board Member Wealthy did not vote*

12. CONSIDER AND TAKE POSSIBLE ACTION CONCERNING THE PERFORMANCE AGREEMENT WITH CACTUS RECLAMATION SERVICES, LLC

Board Member Wasserman recused himself from meeting at 6:25pm

Motion: Board Member Madrigal made the motion to accept the Performance Agreement with Cactus Reclamation Services, LLC, after the two new Legislative Amendments are included

Second: Board Member Mears

Ayes: 3 Nays: 0 Motion carried unanimously **Board Member Wealthy did not vote*

*Board Member Wasserman returned to meeting at 6:41pm**

13. EXECUTIVE SESSION:

THE WILMER ECONOMIC DEVELOPMENT CORPORATION TYPE A RESERVES THE RIGHT TO RECESS TO EXECUTIVE SESSION DURING THE COURSE OF THE MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY REGARDING ANY ITEM ON THE POSTED AGENDA AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

A. ADDITIONALLY, PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE WILMER ECONOMIC DEVELOPMENT CORPORATION TYPE A WILL RECESS INTO EXECUTIVE SESSION, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

SECTION 551.071 GOVERNMENT CODE, CONSULTATION WITH ATTORNEY.

- PROJECT CACTUS RECLAMATION

B. SECTION 551.087 GOVERNMENT CODE, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.

- PROJECT CACTUS RECLAMATION

C. SECTION 551.072 GOVERNMENT CODE, DELIBERATION REGARDING REAL PROPERTY.

- PROJECT CACTUS RECLAMATION

The WEDC entered into Executive Session at 6:42 p.m.

The WEDC reconvened into Open Session at 7:03 p.m.

14. CONSIDER AND TAKE POSSIBLE ACTION FROM EXECUTIVE SESSION

** No action taken on this agenda item*

DISCUSSION ITEMS:

15. DISCUSS THE STATUS OF THE NEW WILMER DISD ELEMENTARY SCHOOL, EMLI AND AUTUMN BREEZE MF DEVELOPMENTS – WILMER SOUTHEAST INFRASTRUCTURE PROJECT

No action taken on this agenda item

16. REVIEW AND POSSIBLE DISCUSSION OF EXECUTIVE DIRECTOR'S REPORT

No action taken on this agenda item

17. ADJOURN – Board President Burgess adjourned the meeting at 7:24 pm.

APPROVED:



Casey Burgess, President

ATTEST:



Sheana Stokes, Administrative Assistant