



ACTION MINUTES
Wilmer Economic Development Corporation TYPE A
Regular Meeting Tuesday, April 3, 2018 at 6:00 pm

CALL TO ORDER - At 6:00 pm, President Casey Burgess called the meeting to order on April 3, 2018 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **Burgess, Wasserman, Mears, and Wealthy**

Board Members Absent: **Madrigal**

Others in Attendance: **Executive Director David Miracle, and Sheana Stokes Administrative Assistant**

INVOCATION –Led by **WEDC President Burgess**

PLEDGE OF ALLEGIANCE – **The WEDC Type A Board Members led the Pledge of Allegiance**

COMMUNITY INTEREST -

ACTION ITEMS:

5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE MARCH 6, 2018 MEETING

Motion: Board Member Mears made the motion to accept the minutes from March 6, 2018.

Second: Board Member Wasserman

Ayes: 3 Nays: 0 Motion carried unanimously

6. CONSIDER AND ACT REGARDING JANUARY AND FEBRUARY 2018 FINANCIAL STATEMENTS (MR. WHEAT)

- a.) Profit and Loss Budget vs. Actual Report for Wilmer EDC
- b.) Balance Sheet for month ending February 28, 2018 for Wilmer EDC

No action taken on this agenda item

7. DISCUSS AND CONSIDER APPROVAL OF THE NON-RECURRING INVOICE APPROVAL REQUEST POLICY

Board Member Wealthy enters meeting at 6:22pm

Motion: Board Member Mears made the motion to approve the Non-Recurring Invoice Approval Request Policy

Second: Board Member Wasserman

Ayes: 4 Nays: 0 Motion carried unanimously

8. DISCUSS AND CONSIDER REVISING THE ADMINISTRATIVE SERVICES AGREEMENT BETWEEN THE WEDC AND THE CITY OF WILMER

Motion: Board Member Wasserman made the motion to add P&L Financial Statements to the Administrative Services Agreement between the WEDC and the City of Wilmer

Second: Board Member Mears

Ayes: 4 Nays: 0 Motion carried unanimously

9. DISCUSS AND CONSIDER APPROVAL OF THE PRIME POINTE PLESANT RUN ROAD LANDSCAPING PERFORMANCE AGREEMENT, TO BE SPLIT WITH TYPE B WCDC, BUDGET ACCOUNT # 116227

Motion: Board Member Mears made the motion to approve the Performance Agreement with Prime Pointe Landscaping, and split costs with WCDC from Account# 116227 Other Infrastructures.

Second: Board Member Wealthy

Ayes: 3 Nays: 0 *Board Member Wasserman chose to abstain*

10. DISCUSS AND CONSIDER APPROVAL OF THE EXECUTIVE DIRECTOR AND OTHER BOARD/COUNCIL MEMBERS TO ATTEND THE DALLAS LODGING SUMMIT, WED. APRIL 18, 2018 AT THE LORENZO HOTEL, DALLAS, TX; SPLIT THE COST WITH WCDC, BUDGET ACCOUNT 118530

Motion: Board Member Wealthy made a motion to approve the executive director and other Board/Council Members to attend the Dallas Lodging Summit, Wed. April 18, 2018 at the Lorenzo Hotel, Dallas, TX; Split costs with WCDC.

Second: Board Member Mears

Ayes: 4 Nays: 0 Motion carried unanimously

11. DISCUSS AND CONSIDER APPROVAL OF PARTICIPATING IN SITE SELECTION MAGAZINE'S ANNUAL ECONOMIC DEVELOPMENT AGENCY DIRECTORY; SPLITTING THE COST OF \$950 WITH WCDC – CHARGE TO MARKETING ACCOUNT 118533 AD DESIGN AND ADVERTISING

Motion: Board Member Wealthy made a motion to approve the WEDC's participation in SITE Selection Magazine's Economic Development Agency Directory; splitting the cost of \$950 with WCDC - charge to Marketing Account 118533 Ad Design and Advertising

Second: Board Member Mears

Ayes: 3 Nays: 0 *Board Member Wasserman chose to abstain*

12. EXECUTIVE SESSION:

THE WILMER ECONOMIC DEVELOPMENT CORPORATION TYPE A RESERVES THE RIGHT TO RECESS TO EXECUTIVE SESSION DURING THE COURSE OF THE MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY REGARDING ANY ITEM ON THE POSTED AGENDA AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

A. ADDITIONALLY, PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE WILMER ECONOMIC DEVELOPMENT CORPORATION TYPE A WILL RECESS INTO EXECUTIVE SESSION, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

SECTION 551.071 GOVERNMENT CODE, CONSULTATION WITH ATTORNEY.

- PROJECT HOTEL

B. SECTION 551.087 GOVERNMENT CODE, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.

- PROJECT HOTEL

C. SECTION 551.072 GOVERNMENT CODE, DELIBERATION REGARDING REAL PROPERTY.

- PROJECT HOTEL

The WEDC entered into Executive Session at 7:17 p.m.

The WEDC reconvened into Open Session at 7:36 p.m.

13. CONSIDER AND TAKE POSSIBLE ACTION FROM EXECUTIVE SESSION

No action taken on this agenda item

14. DISCUSS AND TAKE POSSIBLE ACTION ON EXECUTIVE DIRECTOR'S REPORT

**M. Wasserman steps out of meeting at 7:43 p.m.*

**M. Wasserman returns to meeting at 7:45 p.m.*

No action taken on this agenda item

15. DISCUSS AND CONSIDER APPROVAL OF THE MIRACLE DEVELOPMENT SERVICES COMPANY GENERAL SERVICES AND CONSULTING AGREEMENT 2018-2019

Motion: Board Member Mears made a motion to approve the Miracle Development Services Company General Services and Consulting Agreement 2018-2019

Second: Board Member Wasserman

Ayes: 4 Nays: 0 Motion carried unanimously

16. ADJOURN – Board President Burgess adjourned the meeting at 7:53 pm.

APPROVED:


Casey Burgess, President

ATTEST:


Sheana Stokes, Administrative Assistant

