



ACTION MINUTES
Wilmer Economic Development Corporation TYPE A
Regular Meeting Tuesday, March 6, 2018 at 6:00 pm

CALL TO ORDER - At 6:00 pm, President Casey Burgess called the meeting to order on March 6, 2018 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

*Board Member Wealthy enters meeting at 6:02pm**

Board Members in attendance: **Burgess, Wasserman, Mears, and Wealthy**

Board Members Absent: **Madrigal**

Others in Attendance: **Executive Director David Miracle, City Administrator Denny Wheat, and Sheana Stokes Administrative Assistant**

INVOCATION –Led by **WEDC President Burgess**

PLEDGE OF ALLEGIANCE – **The WEDC Type A Board Members led the Pledge of Allegiance**

COMMUNITY INTEREST – **Mr. Miracle highlighted that The EMLI Apartments Ribbon Cutting/ Ground Breaking Event will be taking place the week of 3/19/2018. All members are encouraged to attend. Mr. Miracle also highlighted the School Board’s progress at the local site.**

ACTION ITEMS:

5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE FEBRUARY 6, 2018 MEETING

Motion: Board Member Wasserman made the motion to accept the minutes from February 6, 2018.

Second: Board Member Mears

Ayes: 4 Nays: 0 Motion carried unanimously

6. CONSIDER AND ACT REGARDING JANUARY AND FEBRUARY 2018 FINANCIAL STATEMENTS (MR. WHEAT)

- a.) Profit and Loss Budget vs. Actual Report for Wilmer EDC
- b.) Balance Sheet for month ending February 28, 2018 for Wilmer EDC

Mr. Wheat attended the meeting to address concerns and questions regarding the financials that were expressed in previous meetings.

Motion: Board Member Wasserman made a motion to accept the January and February 2018 Financial Statements.

Second: Board Member

Ayes: 4 Nays: 0 Motion carried unanimously

Mr. Wheat leaves meeting at 6:21pm.

7. DISCUSS AND CONSIDER APPROVAL OF THE NON-RECURRING INVOICE APPROVAL REQUEST POLICY

Motion: Board Member Mears made the motion to move this item to the next meeting for review.

Second: Board Member Wasserman

Ayes: 4 Nays: 0 Motion carried unanimously

8. DISCUSS AND CONSIDER APPROVING AN INDUSTRY – TYPE SPONSORSHIP FOR THE BEST SOUTHWEST PARTNERSHIP'S REGIONAL ECONOMIC DEVELOPMENT SHOWCASE EVENT – MARCH 22, 2018 – UP TP \$800 TO BE SPLIT 50-50 WIRH WCDC

Motion: Board Member Wealthy made the motion to approve to split the costs sponsor the BSW'S Regional Economic Development Showcase Event on March 22, 2018, charged to Account# 118530 Conferences, Tradeshows, and Marketing.

Second: Board Member Mears

Ayes: 3 Nays: 1

9. DISCUSS AND CONSIDER APPROVAL OF THE PRIME POINTE PLEASANT RUN ROAD LANDSCAPING PROPOSAL

*Board Member Wealthy steps out of meeting at 7:06pm**

*Board Member Wealthy returns to meeting at 7:08pm**

Motion: Board Member Mears made the motion to approve the proposal with Prime Pointe Landscaping, and split costs with WCDC from Account# 116227 Other Infrastructures; pending review of maintenance agreement, licensing requirements, permits, and deed restrictions.

Second: Board Member Wealthy

Ayes: 3 Nays: 0 *Board Member Wasserman chose to abstain*

10. DISCUSS AND CONSIDER APPROVING APPROVAL OF THE AVALANCHE CONSULTING, INC. AGREEMENT FOR PROFESSIONAL SERVICES TO COMPLETE A LABOR SHED STUDY from Account # 119995 Studies

Motion: Board Member Wasserman

Second: Board Member Mears

Ayes: 4 Nays: 0 Motion carried unanimously

DISCUSSION ITEMS:

11. BUC-EE'S SITE INFORMATION

No action taken on this agenda item

12. REVIEW AND POSSIBLE DISCUSSION OF EXECUTIVE DIRECTOR'S REPORT

No action taken on this agenda item

13. ADJOURN – Board President Burgess adjourned the meeting at 8:22 pm.

APPROVED:



Casey Burgess, President

ATTEST:



Sheana Stokes, Administrative Assistant

