



**ACTION MINUTES**  
**Wilmer Community Development Corporation TYPE B**  
**Regular Meeting Tuesday, October 16, 2018 at 6:00 pm**

**CALL TO ORDER** - At 6:11 pm, President Shelia Petta called the meeting to order on September 18, 2018 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **S. Petta, L. Reese, V. Pena, and R. Henry**

Board Members Absent: **Board Members C. Madrigal and J. Orr**

Others in Attendance: **Executive Director David Miracle and Administrative Assistant Sheana Stokes**

INVOCATION – led by **WCDC Vice President V. Pena**

PLEDGE OF ALLEGIANCE – **The WCDC Type B Board Members led the Pledge of Allegiance.**

COMMUNITY INTEREST – **Board President S. Petta highlighted that the City of Wilmer will be hosting its annual Fall Fest 2018 on October 31, 2018**

**ACTION ITEMS:**

**5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE SEPTEMBER 18, 2018 MEETING**

**Motion: President S. Petta made the motion to approve the Minutes from the September 18, 2018 meeting.**

**Second: Vice President V. Pena**

**Ayes: 4      Nays: 0      Motion carried unanimously**

**6. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE SPECIAL JOINT MEETING SEPTEMBER 18, 2018**

**Motion: President S. Petta made the motion to approve the Minutes from the September 18, 2018 meeting.**

**Second: Vice President V. Pena**

**Ayes: 4      Nays: 0      Motion carried unanimously**

**7. CONSIDER AND ACT REGARDING AUGUST 2018 FINANCIAL STATEMENTS**

- a) Profit and Loss Budget vs. Actual Report Wilmer CDC
- b) Balance Sheet for August 31, 2018 for Wilmer CDC

**Motion: President S. Petta made the motion to approve the July 2018 Financial Statements.**

**Second: Vice President V. Pena**

**Ayes: 4      Nays: 0      Motion carried unanimously**

**8. CONSIDER AND TAKE POSSIBLE ACTION ON INCENTIVE REQUEST FROM SCHNEIDER NATIONAL INC. FOR THEIR NEW OFFICE AND SERVICE CENTER PROJECT; INCENTIVES ACCOUNTS 11-9995-01**

**Motion: Vice President V. Pena made the motion to approve the additional employment incentive of:**

- a) \$2,500 (to be split with Type A, or \$1,250 per EDC) per full time position that pays the Dallas County Living Wage of a minimum of \$58,240 annual salary with full benefits, that is filled for a minimum of three years by a City of Wilmer resident;**
- b) Cash incentive will be paid over two years – half at the end of 90 days of operations with proof of salary and City residency, and half at the end of two years of operations with proof of salary and City residency;**
- c) The Performance Period for the cash incentives for full time employment is three years.**
- d) The Clawback in case of non-performance is based on a pro-rata schedule – only those positions failing Performance criteria will be required to reimburse the EDC's;**
- e) The EDC's will recommend to the City and City Council to designate the Schneider project as a priority for permitting, inspections, etc.**

**This incentive is in addition to the one previously approved at their September board meeting of \$2,500 (to be split with Type A, or \$1,250) per full time position that pays the Dallas County Average Annual Salary of a minimum of \$63,076 annual salary with full benefits.**

**Second: Board President S. Petta**

**Ayes: 4      Nays: 0      Motion carried unanimously**

**9. EXECUTIVE SESSION:**

THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B RESERVES THE RIGHT TO RECESS TO EXECUTIVE SESSION DURING THE COURSE OF THE MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY REGARDING ANY ITEM ON THE POSTED AGENDA AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

A. ADDITIONALLY, PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B WILL RECESS INTO EXECUTIVE SESSION, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

SECTION 551.071 GOVERNMENT CODE, CONSULTATION WITH ATTORNEY.

- SCHNIEDER NATIONAL INC
- WILMER SOUTHEAST INFRASTRUCTURE PROJECT/LIBERTY CROSSING SANITARY SEWER
- PROJECT MOMENTUM
- PROJECT 28 BLUE

B. SECTION 551.087 GOVERNMENT CODE, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.

- SCHNIEDER NATIONAL INC
- WILMER SOUTHEAST INFRASTRUCTURE PROJECT/LIBERTY CROSSING SANITARY SEWER
- PROJECT MOMENTUM
- PROJECT 28 BLUE

C. SECTION 551.072 GOVERNMENT CODE, DELIBERATION REGARDING REAL PROPERTY.

- SCHNIEDER NATIONAL INC
- WILMER SOUTHEAST INFRASTRUCTURE PROJECT/LIBERTY CROSSING SANITARY SEWER
- PROJECT MOMENTUM
- PROJECT 28 BLUE

*No action taken on this agenda item.*

**10. CONSIDER AND TAKE POSSIBLE ACTION FROM EXECUTIVE SESSION**

*No action taken on this agenda item.*

DISCUSS AND TAKE POSSIBLE ACTION OF EXECUTIVE DIRECTOR'S REPORT

*No action taken on this agenda item.*

**11. ADJOURN- President S. Petta adjourned the meeting at 7:03 p.m.**

**APPROVED:**



**Shelia Petta, President**

**ATTEST:**



**Sheana Stokes, Administrative Assistant**

