



ACTION MINUTES
Wilmer Community Development Corporation TYPE B
Regular Meeting Tuesday, September 18, 2018 at 6:15 pm

CALL TO ORDER - At 6:00 pm, President Shelia Petta called the meeting to order on September 18, 2018 in the Wilmer Community Center located at 101 Davidson Plaza in Wilmer, Texas 75172.

Board Members in attendance: **J. Orr, S. Petta, L. Reese, and V. Pena**

Board Members Absent: **Board Members C. Madrigal, and R. Henry**

Others in Attendance: **Executive Director David Miracle and Administrative Assistant Sheana Stokes**

INVOCATION – led by **WCDC Vice President V. Pena**

PLEDGE OF ALLEGIANCE – **The WCDC Type B Board Members led the Pledge of Allegiance.**

COMMUNITY INTEREST –

ACTION ITEMS:

5. CONSIDER AND TAKE POSSIBLE ACTION ON MINUTES FOR THE JULY 17, 2018 MEETING

Motion: President S. Petta made the motion to approve the Minutes from the July 17, 2018 meeting.

Second: Board Member J. Orr

Ayes: 4 Nays: 0 Motion carried unanimously

6. CONSIDER AND ACT REGARDING JULY 2018 FINANCIAL STATEMENTS

- a) Profit and Loss Budget vs. Actual Report Wilmer CDC
- b) Balance Sheet for July 31, 2018 for Wilmer CDC

Motion: President S. Petta made the motion to approve the July 2018 Financial Statements.

Second: Board Member J. Orr

Ayes: 4 Nays: 0 Motion carried unanimously

7. CONSIDER AND TAKE POSSIBLE ACTION ON CANCELLING ADMINISTRATIVE SERVICES AGREEMENT AND/OR MONTHLY FEE OF \$500 TO THE CITY OF WILMER; ADMINISTRATIVE SERVICES ACCOUNT (TRANSFERS) 115960

Motion: J. Orr made the motion to cancel the Administrative Services Agreement Fee of \$500 to the City of Wilmer for the month of August.

Second: Board Member V. Pena

WCDC President S. Petta abstained from voting due to conflict of interest;

Ayes: 3 Nays: 0 Motion carried unanimously

8. CONSIDER AND TAKE POSSIBLE ACTION ON AN INCENTIVE REQUEST FROM SCHNEIDER NATIONAL INC. FOR THEIR NEW OFFICE AND SERVICE CENTER PROJECT; INCENTIVES ACCOUNTS 11-9995-01

Motion: Board Member J. Orr made the motion to approve an Incentive Request from Schneider National INC. for their new office and service center project; Incentives to match the Texas Enterprise Program

Second: Vice President V. Pena

Ayes: 4 Nays: 0 Motion carried unanimously

9. CONSIDER AND TAKE POSSIBLE ACTION ON PROVIDING FUNDING ASSISTANCE TO LIBERTY CROSSING FOR THEIR SHARE OF COSTS OF THE WILMER SOUTHEAST INFRASTRUCTURE SANITARY SEWER SYSTEM; CREATE NEW ACCOUNT UNDER CAPITAL PROJECTS WILMER SOUTHEAST SANITARY SEWER/LIBERTY CROSSING 116233.

R. Henry entered meeting at 6:24p, and left meeting at 6:25p.

No action taken; item was tabled.

10. CONSIDER AND TAKE POSSIBLE ACTION ON THE ATTENDANCE OF THE EXECUTIVE DIRECTOR TO AND SHARING OF THE COSTS OF:

- A) DALLAS REGIONAL CHAMBER'S BROKER DAY 8/28/18 - \$85; MARKETING ACCOUNTS CONFERENCES/TRADE SHOWS 118530
- B) INTERNATIONAL ECONOMIC DEVELOPMENT COUNCIL ANNUAL CONFERENCE – ATLANTA, GA 9/30-10-3-18 (REGISTRATION \$1,019, SW AIRLINES \$330.97, PLUS HOTEL, MEALS, AND TRANSPORTATION); MEETING/CONFERENCES ACCOUNTS 116120
- C) TEXAS ECONOMIC DEVELOPMENT COUNCIL'S ANNUAL CONFERENCE, FT. WORTH TX, 10/17-10/19/18 (REGISTRATION \$500, AND MEALS); MEETING/CONFERENCES ACCOUNTS 116120

Motion: S. Petta made the motion to approve the attendance and the expenses related to the Executive Director attending these events and conferences, to be split with WEDC.

Second: Board Member L. Reese

Ayes: 4 Nays: 0 Motion carried unanimously

11. CONSIDER AND TAKE POSSIBLE ACTION ON ADVERTISING IN THE 2018 EDC DIRECTORY TEXAS REAL ESTATE BUSINESS MAGAZINE - \$350; MARKETING ACCOUNTS ADVERTISING 118533

Motion: President S. Petta motioned to approve advertising in the 2018 EDC Directory in the Texas Real Estate Business Magazine.

Second: Board Member L. Reese

Ayes: 4 Nays: 0 Motion carried unanimously

12. EXECUTIVE SESSION:

THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B RESERVES THE RIGHT TO RECESS TO EXECUTIVE SESSION DURING THE COURSE OF THE MEETING TO SEEK LEGAL ADVICE FROM ITS ATTORNEY REGARDING ANY ITEM ON THE POSTED AGENDA AS AUTHORIZED BY SECTION 551.071 OF THE TEXAS GOVERNMENT CODE.

A. ADDITIONALLY, PURSUANT TO THE PROVISIONS OF CHAPTER 551 OF THE TEXAS GOVERNMENT CODE, THE WILMER COMMUNITY DEVELOPMENT CORPORATION TYPE B WILL RECESS INTO EXECUTIVE SESSION, IN ACCORDANCE WITH THE AUTHORITY CONTAINED IN:

SECTION 551.071 GOVERNMENT CODE, CONSULTATION WITH ATTORNEY.

- SCHNIEDER NATIONAL INC
- WILMER SOUTHEAST INFRASTRUCTURE PROJECT/LIBERTY CROSSING SANITARY SEWER
- PROJECT MOMENTUM
- PROJECT 28 BLUE

B. SECTION 551.087 GOVERNMENT CODE, DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS.

- SCHNIEDER NATIONAL INC
- WILMER SOUTHEAST INFRASTRUCTURE PROJECT/LIBERTY CROSSING SANITARY SEWER
- PROJECT MOMENTUM
- PROJECT 28 BLUE

C. SECTION 551.072 GOVERNMENT CODE, DELIBERATION REGARDING REAL PROPERTY.

- SCHNIEDER NATIONAL INC
- WILMER SOUTHEAST INFRASTRUCTURE PROJECT/LIBERTY CROSSING SANITARY SEWER
- PROJECT MOMENTUM
- PROJECT 28 BLUE

Item Skipped; No action taken on this agenda item.

CONSIDER AND TAKE POSSIBLE ACTION FROM EXECUTIVE SESSION

No action taken on this agenda item.

DISCUSS AND TAKE POSSIBLE ACTION OF EXECUTIVE DIRECTOR'S REPORT

No action taken on this agenda item.

11. ADJOURN- President S. Petta adjourned the meeting at 6:51 p.m.



APPROVED:

Shelia Petta, President

ATTEST:

Sheana Stokes, Administrative Assistant